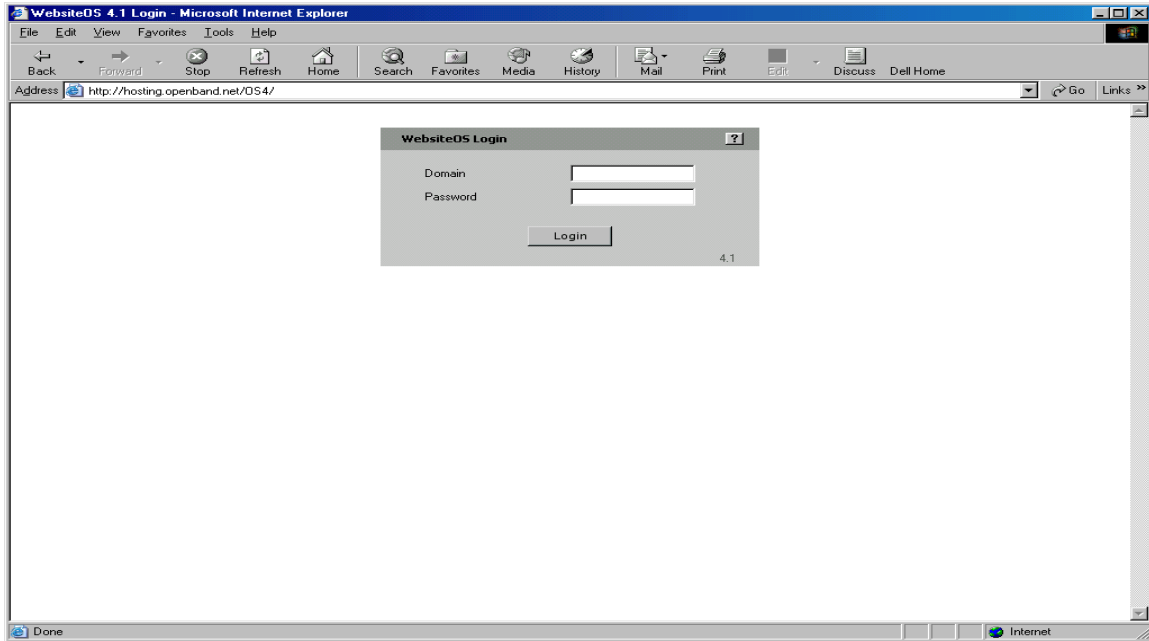


Guideline for setting up Personal Web Page

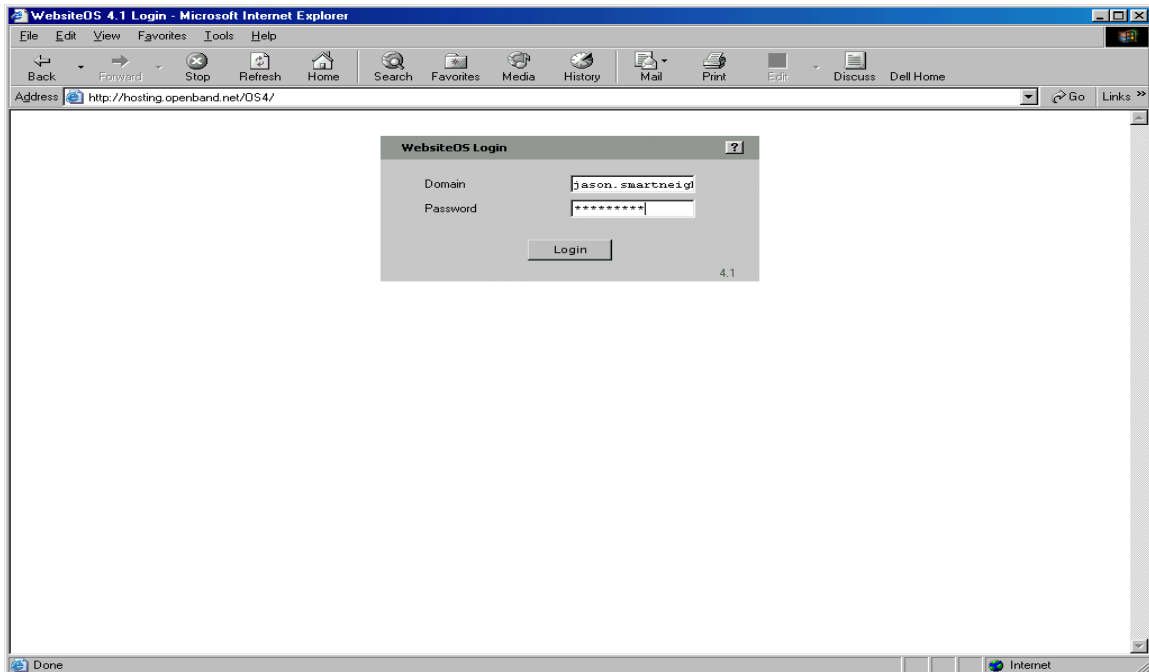
A. ACCESS to Personal Website Administration Page

Get a domain name and password from Openband Support. Or you can buy your own domain name but you still have to get password for your domain name from Openband support. (i.e jason.smartneighborhood.net)

Go to <http://hosting.openband.net/OS4/>

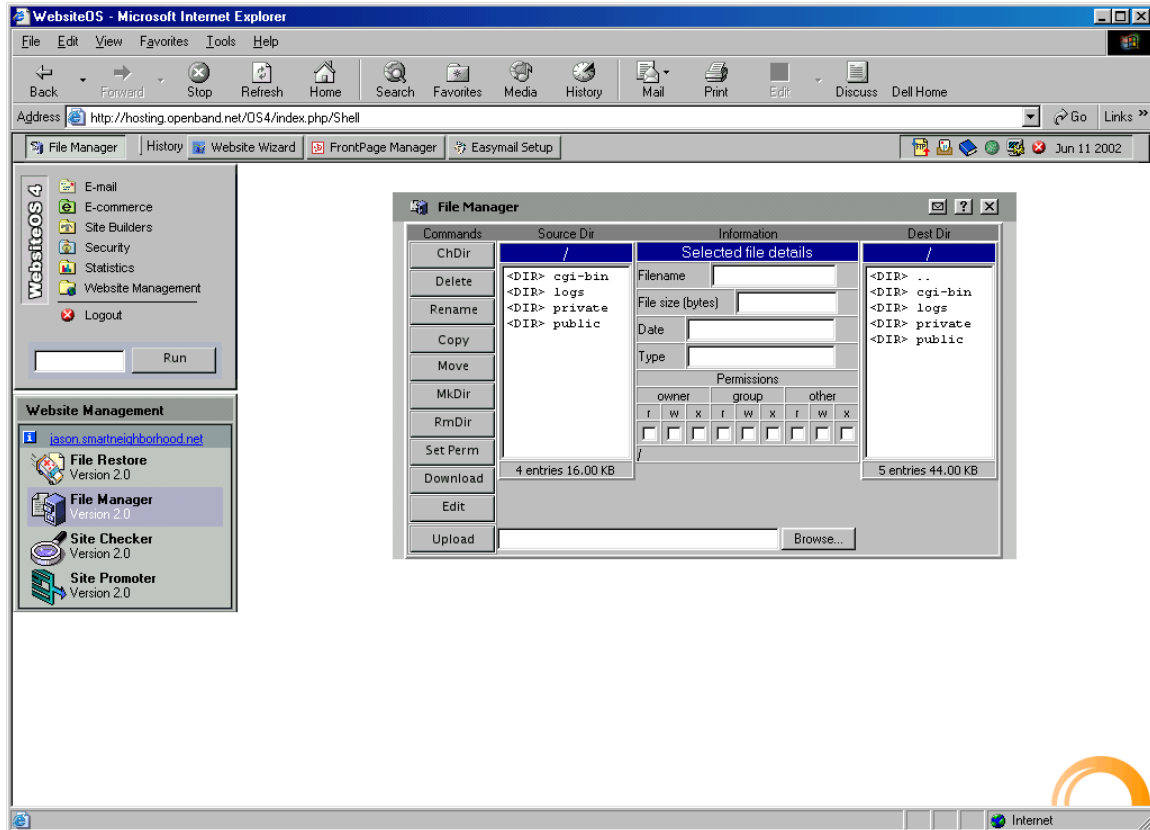


Enter your domain name in Domain field and your password in Password field.



B. USE File Manager TOOL

Go to Website Management > File Manager



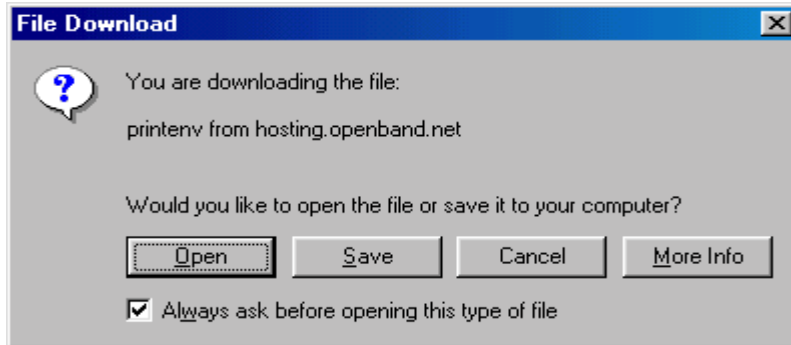
File Manager is a tool that allows you to upload/download files into web server. It also allows you to edit, copy/delete and move files around different directory.

File Manager - Functions:

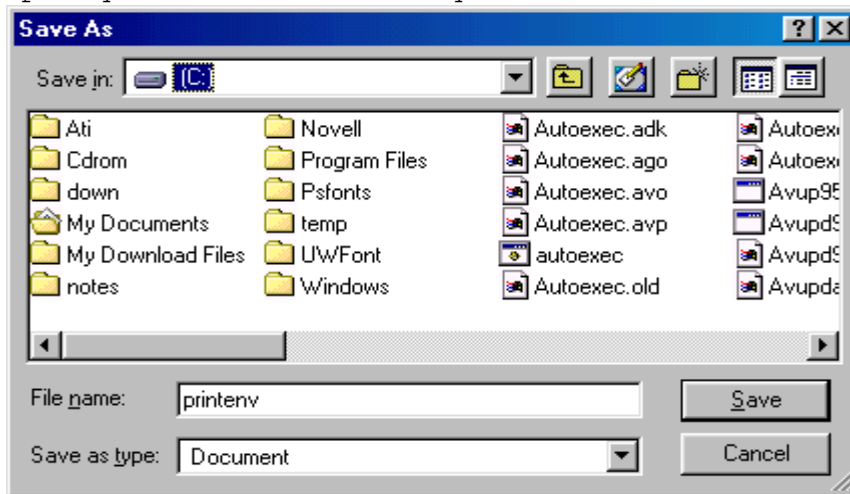
1. ChDir - Change directory. Select a directory from Source Dir and click on ChDir. Or just double-click on the directory.
2. Delete - Delete a file. Select a file from Source Dir and click on Delete.
3. Rename - Rename a file. Select a file from Source Dir and change name in Filename field. Then click on Rename.
4. Copy - Select a file from Source Dir and change directory from Dest Dir., this is where the file will be copied.
5. Move - Select a file from Source Dir and change directory from Dest Dir., this is where the file will be moved.
6. Mkdir - Make directory. Type a name in Filename field and click on Mkdir.
7. Rmdir - Remove directory. Select a directory from Source Dir and click on Rmdir.

8. SetPerm - Set Permissions. Select a file or directory from Source Dir and select options (r/w/x) in Permissions field. Then click on SetPerm.

9. Download - Download files. Select a file and click on Download. You will see a pop-up window. Then click on Save to save to local hard-drive.

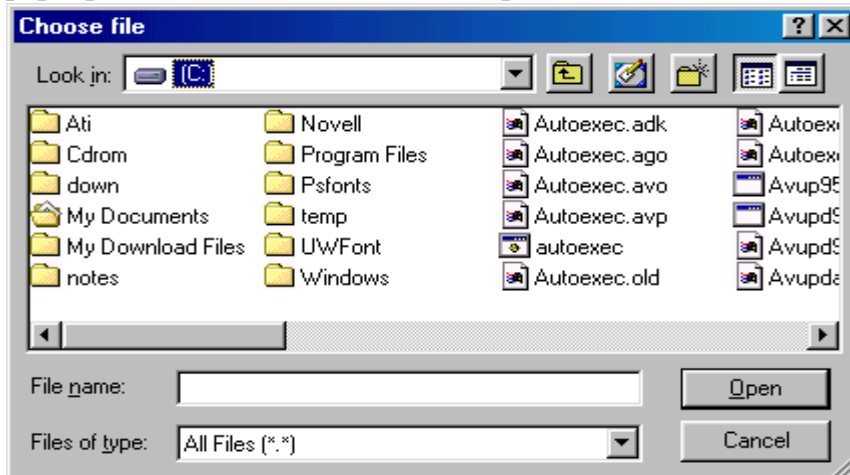


Specify destination directory and filename.



10. Edit - Edit a file. Select a file from Source Dir and click on Edit.

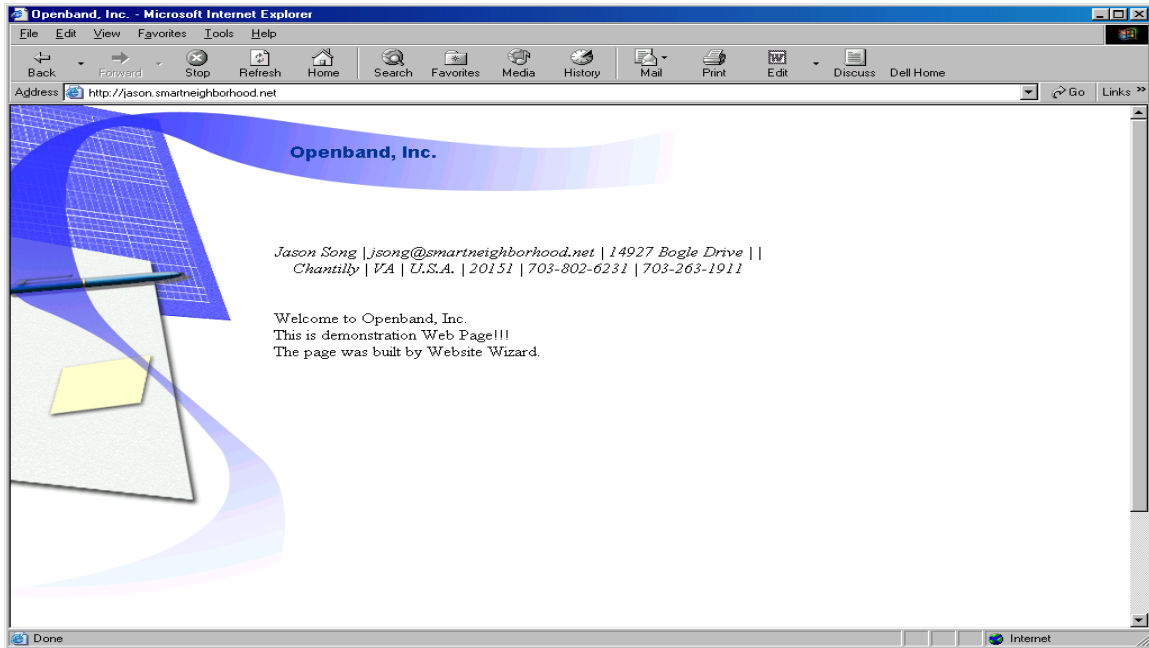
11. Upload - Upload a file. Click on Browse and select a file from pop-up window. Then click on Upload.



Default HTML File (/public/index.html):

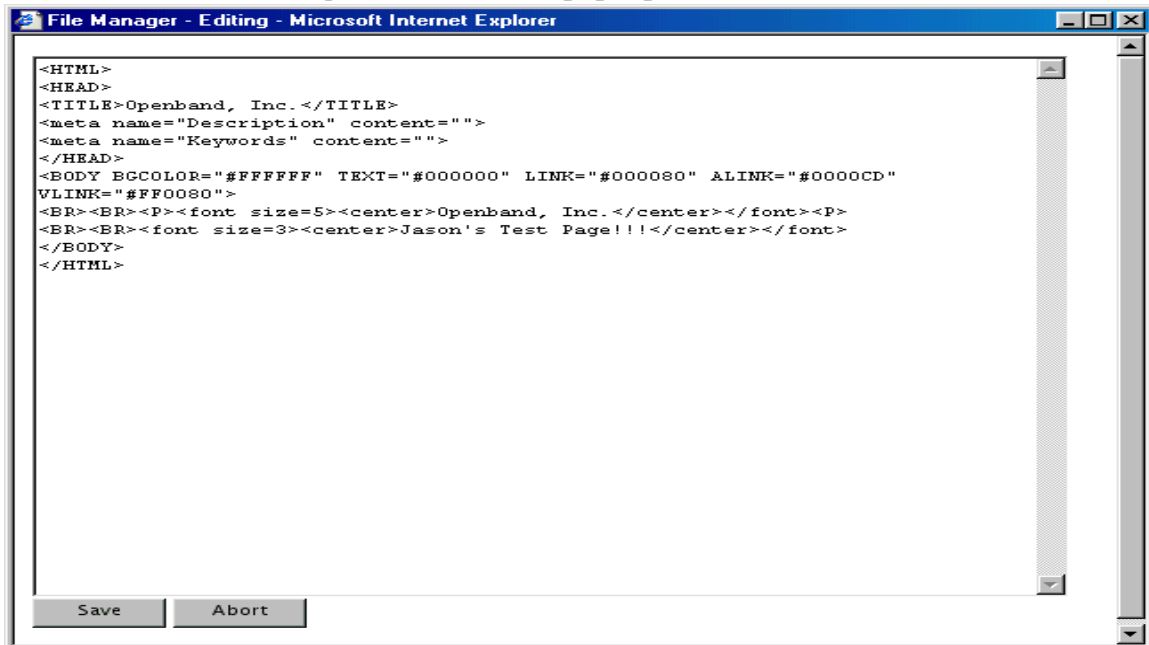
This is a default HTML file for your web page. Otherwise, you will have to specify filename along with website address to view.

The following is a test account to demonstrate. Its domain name is "jason.smartneighborhood.net".



Edit the default HTML file (/public/index.html):

Change directory to public from Source Dir and select index.html file, then click on Edit, you will see a pop-up window.



Edit the HTML file as you want, then click on Save to save the file.

Note) The File Manager checks file's extension only, but the contents of files. And Edit supports only .txt or .html files. If you name the text-formatted file other than .txt or .html, Edit will not open up the file. Also, the following cgi extensions are known: .php, .pl and .asp.

File Manager - Directories:

<DIR> cgi-bin - A directory used for cgi files.

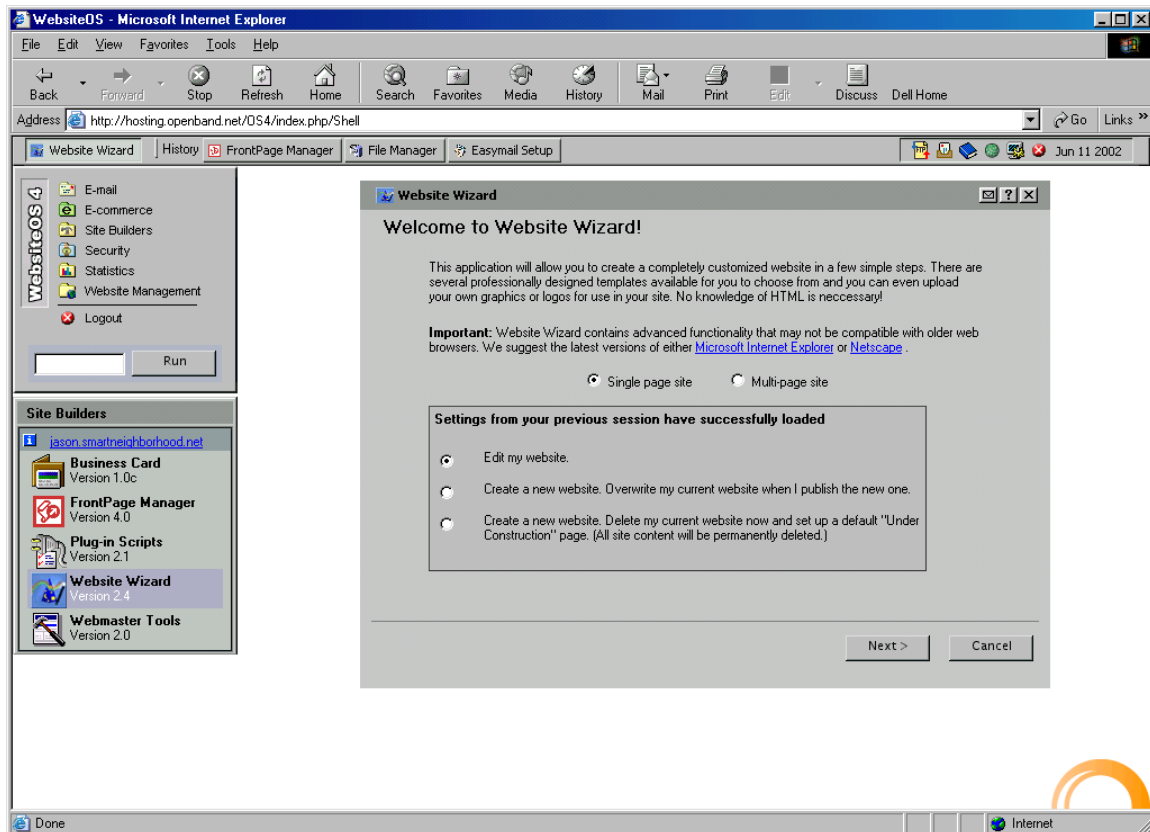
<DIR> logs - A directory used for Web page log. This log is automatically generated by system.

<DIR> private - A directory used for private use. You can create a test page here before you publish to public.

<DIR> public - A directory used for default HTML pages.

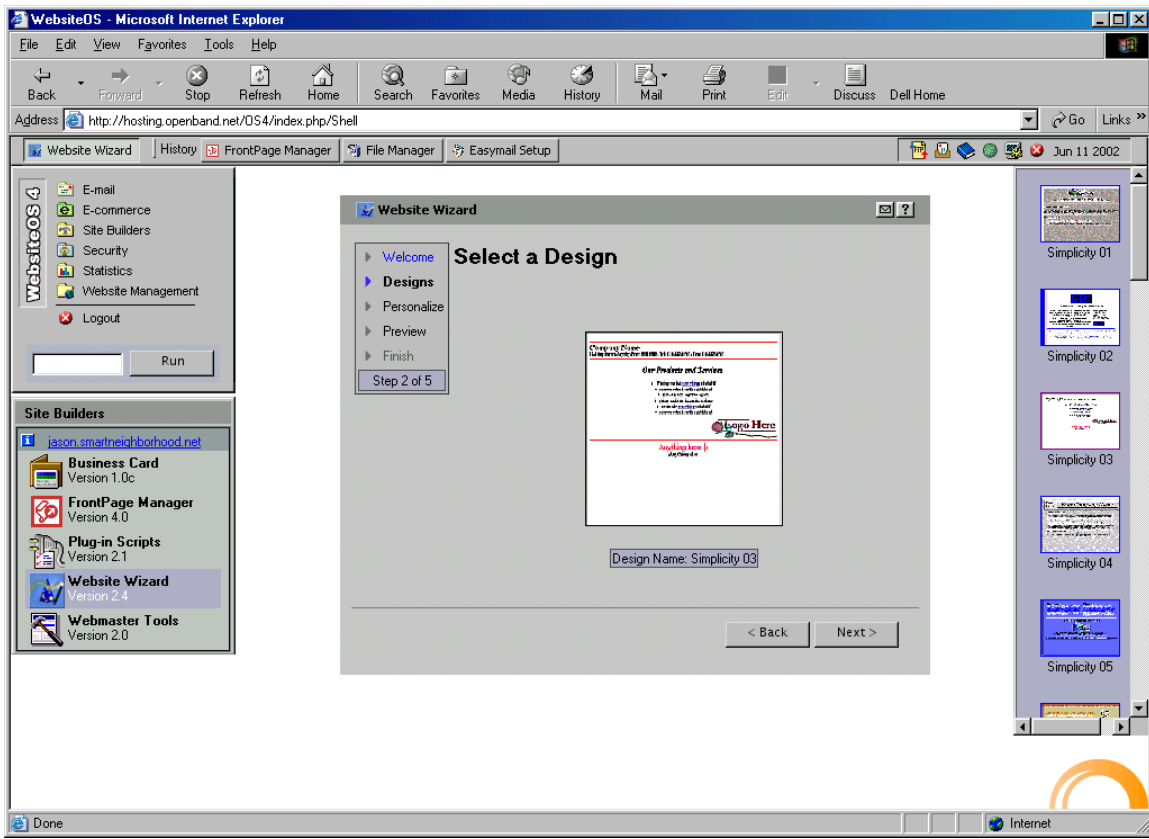
C. USE Website Wizard TOOL

Go to Site Builders > Website Wizard

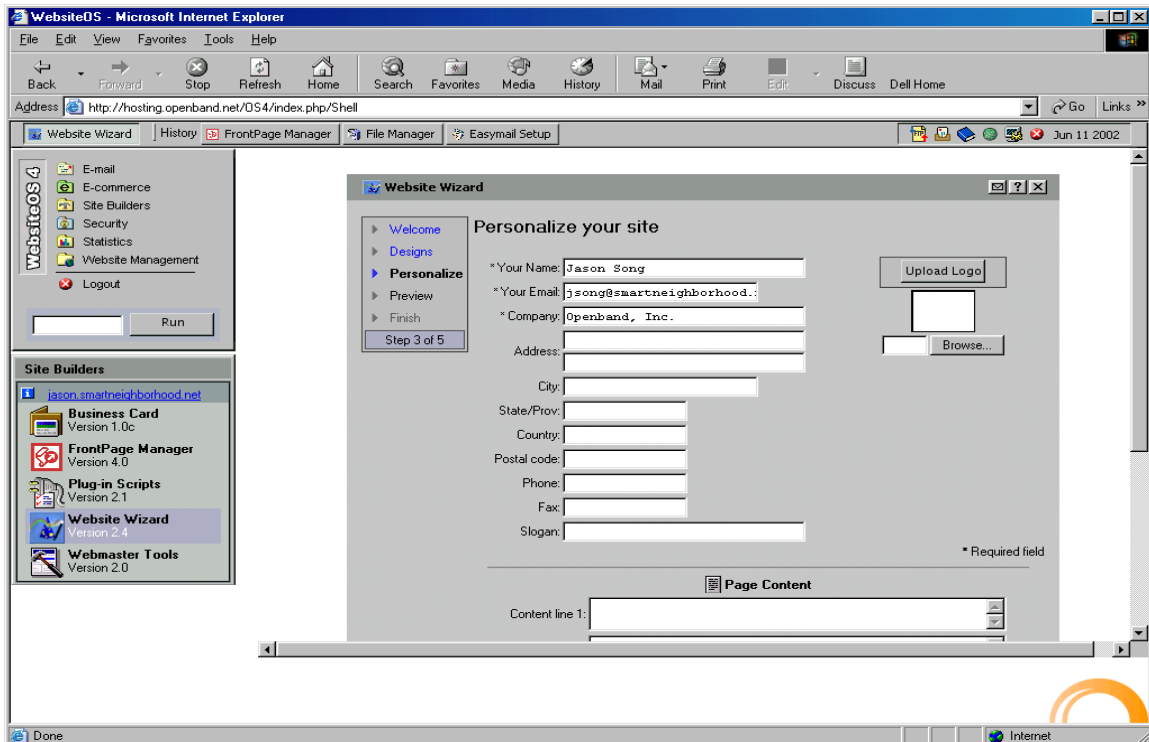


Website Wizard Steps:

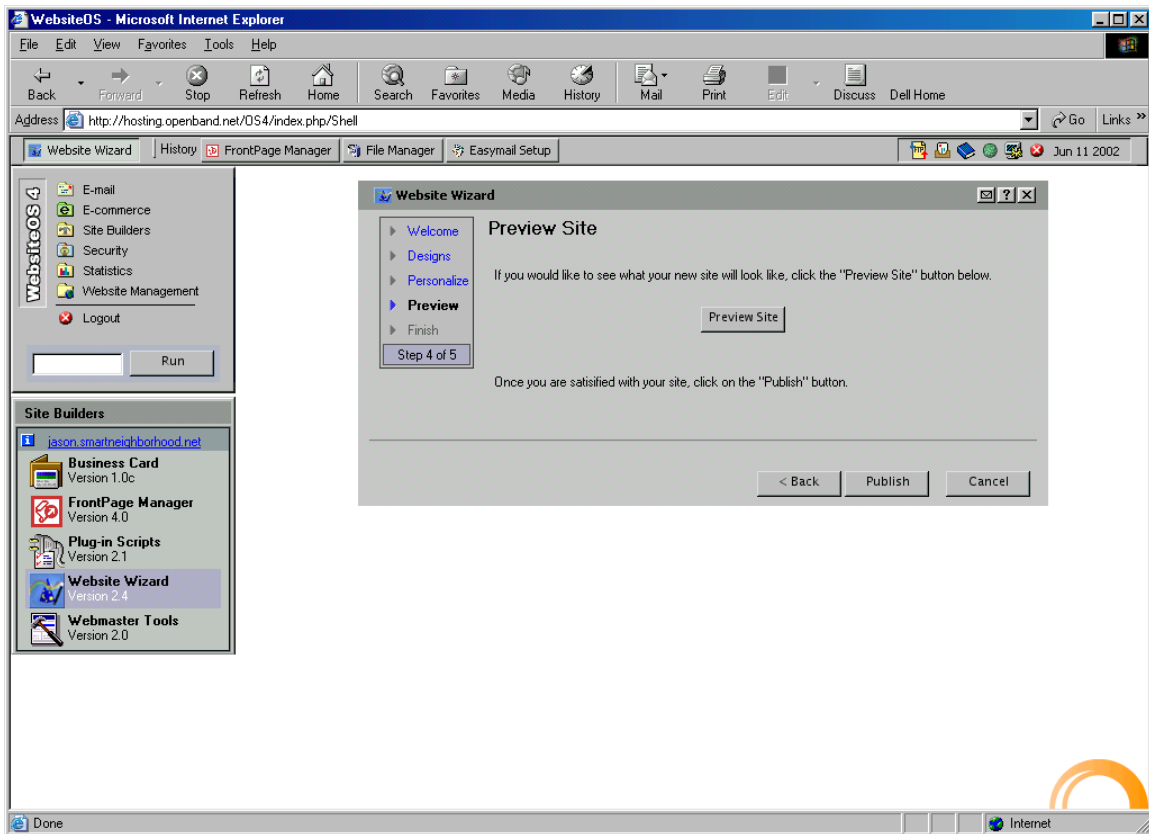
1. Select Single page site or Multi-page site
2. Select a Design template



3. Personalize your site. Add your personal information.



4. Preview Site (You can preview your site before you post it to public)



If preview looks what you want, then click on Publish to publish the web page. Otherwise, repeat the steps 1-4.

5. Congratulation Page.

Just click on Close to finish the Website Wizard.